



Please complete the following form in its entirety. An incomplete form may lead to delays in your order being processed.
Please submit one RMA form per case returned and include with and provide prior to any shipments being returned to Spartek Systems.

Return Merchandise Authorization

Equipment Owner: _____

Return Repair To: _____

From: Customer Contact Information

To: Customer Contact Information (if different than "From Contact")

Company Contact: _____

Company Contact: _____

Phone Number: _____

Phone Number: _____

Fax Number: _____

Fax Number: _____

E mail: _____

E mail: _____

Customer Address Shipment is Being Sent From:

Customer Address Shipment is Being Returned To:

Shipment Date (yyyy-mm-dd): _____

Date Required (yyyy-mm-dd): _____

Courier Name: _____

AWB #: _____

Repair Estimate Required?: _____

Return Courier Preference: _____

Pre Approved Repair Value (Per Tool): \$ _____

Account Number: _____

Contents of Shipment:

To minimize shipping delays **Enter The Spartek Systems Serial Number** into the RMA forms and on all corresponding Customs and Shipping paperwork.

Qty:	Spartek Serial Number / Spartek Item Number	Failure / Issue / Reason for Return/Customer Product ID: Please include data, reports, or additional information with your RMA that will assist with the repair.

Additional Comments:

Return Shipments:

If returning failed equipment, please email RMA prior to shipment of equipment and include a printed copy of the RMA with the shipment.

You can E-mail the completed form to one of the repair facilities below by clicking the button beside the facility of choice. The completed form will be sent to the selected facility and all of the appropriate Spartek contacts at that facility.

Or, print the document and fax a copy of it to the appropriate facility.

<p>Canada Repair Facility: Spartek Systems Inc. #1 Thevenaz Industrial Trail Sylvan Lake, Alberta T4S 2J6 Canada Attn: Debra Kwiatkowski Tel: +1 403 887 2443 Fax: +1 403 887 4050</p>	<p>Dubai, U.A.E Repair Facility: Stevens International LLC Spartek Systems Ltd. P O Box 38500 Road 323; Al Quoz Indl Area-1 Dubai, U.A.E. Attn: Varghese Eapen Tel: +9714 347 6900 Fax: +9714 347 7479</p> <p><u>NOTE:</u> Always pre-alert the Dubai service center with Ship Doc copies prior to shipment of equipment.</p>
<p>USA Repair Facility: Spartek Systems Inc. 112 Turn Row Lafayette, LA 70508 U.S.A. Attn: William Shoemaker Tel: +1 337 593-8015 Fax: +1 337 593-8033</p>	<p>Venezuela Repair Facility: VenTek, S.A. Carretera "K", Edif. Ventek, Urb. Libertad Ciudad Ojeda, Edo. Zulia Venezuela Attn: David Inciarte Tel: +58 265-631-7401 Fax: +58 265-631-8040</p>

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